

NORTH HILL PARISH COUNCIL

Chairman: Mary Budge

MINUTES OF THE COUNCIL MEETING HELD ON 2ND OCTOBER 2023

Present:

Councillor Mary Budge – Chairman
Councillor Richard Randall – Vice Chairman
Councillor Hayley Budge
Councillor David Daniells
Councillor Ralph Hudson
Councillor Adrian Parsons
Councillor Brian Ruby
Councillor Steven Sandercock
Councillor Mervyn Stephens
Councillor Courtney Walters

In attendance:

Mrs L Batten (Parish Clerk)
No members of the public were in attendance.

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

1. To receive apologies: No apologies.

2. Code of Conduct:

a) To receive declarations – Cllr M. Budge and Cllr H. Budge Minute 8.
b) To grant dispensations – None.

3. Public Session Suspension of Standing Orders for Members of the Public to speak:

No members of the public were in attendance.

4. To receive and approve the minutes of 4th September 2023:

Proposed and agreed 1st Cllr R. Hudson, 2nd Cllr C. Walters. All Councillors were in favour of the Chairman to sign.

5. Any matters arising from the past minutes not on the current agenda:

None.

6. To consider planning applications received from Cornwall Council by the date of this meeting:

6.1 PA23/06282 – Moorview Barn, Coads Green, PL15 7LY – change of use from a barn to a domestic dwelling – a site meeting was completed on the 18th September 2023, where it was proposed by Cllr H Budge, 2nd by Cllr R Randall with all in favour that North Hill Parish Council did support the application.

7. To review correspondence and agree responses required:

Sign & Date Chairman.....

7.1 To consider CALC training on offer –

Cllr A. Parsons entered the room.

Resolved That no members of the Council would attend the training.

7.2 To note one member of the public sounding the Last Post at the service to be held on 12th November 2023 –

It was noted that a letter had been sent to the member of the public to confirm and thank them for their agreement to attend the service to be held on the 12th November 2023. The Chairman reported that she had been unable to get a response from the Methodist circuit and would contact them again. Cllr M. Stephens confirmed that he would weed spray and clean the area prior to 12th November 2023.

7.3 To reconsider D-Day celebrations 80th anniversary on the 6th June 2024 following further information received –

A brief discussion was held following further information being received where it was agreed that North Hill Parish Council would at a minimum light a Beacon.

Resolved That the D-Day celebrations would be listed on the January 2024 agenda when further information regarding other parish and town Councils had organised their events.

7.4 To discuss / resolve the Coads Green Evolis Speed sign –

Resolved That with the guidance provided by Highways which confirmed that the camera could be fitted to the standard traffic post Cllr R. Randall would proceed and fit the camera as soon as possible.

7.5 To note the re-declaration of compliance with the Pensions Regulator -

It was confirmed that re-declaration of compliance with the Pensions Regulator took place on the 24th August 2023.

7.6 To consider inviting PCSO Dodd to the next meeting to discuss speeding –

Cllr H. Budge confirmed that she had completed the online training and was now the lead for the North Hill speed watch group. Cllr R. Randall had also completed the training. More volunteers were required to allow the group to progress forward to the on site training.

Resolved That the clerk would invite PCSO Dodd to the next meeting to discuss speeding issues.

7.7 To consider the training opportunity regarding Open Spaces –

Resolved That there was a wealth of experience between Councillors regarding Open Spaces and the management of Commons and Greens and the expenditure was not required.

7.8 To discuss a date for tree planting adjacent to the graveyard –

Cllr R. Randall stated he had received correspondence from Woodland to confirm that 270 saplings were to be delivered between the 3rd and 17th November 2023.

Resolved That it would be nice to involve the children of Coads Green Primary School again, clerk would email the school and ask if they would like to attend and help to plant the saplings at North Hill graveyard. This would take place week commencing 20th November 2023 with a day and time to be confirmed.

7.9 To obtain an update regarding Battens Mill –

Members of the Parish had been inquiring as to what was happening with Battens Mill as concerns had been raised that the planning application had been passed with certain conditions but these conditions had not been adhered to.

Resolved That the clerk would write a letter to Cornwall Council Planning Department raising the parishioners concerns alongside the Parish Council’s comments being disregarded and asking for feedback.

7.10 To discuss hedge cutting in Bathpool –

Sign & Date Chairman.....

A brief discussion was held regarding the overhanging branches from trees throughout Mill Lane at Bathpool. Uphill was also discussed as the signage has stopped some larger vehicles from going up the land but had not resolved the problem of the trees overhanging.

Resolved That the clerk would meet Cllr S. Sandercock on the 3rd October at Bathpool to photo the relevant obstructions to send to Highways.

8. To consider tenders received for an ad hoc handyman:

Cllr M. Budge and Cllr H. Budge did not participate in the conversation. A general discussion was held, it was confirmed that the one tender offer received had public liability insurance.

Resolved That it was proposed and agreed 1st Cllr R. Randall, 2nd Cllr A. Parsons with all in favour to accept the tender offered conditional to payment for working hours only.

9. Approval of list of payments / receipts for September 2023 and to receive September bank statement:

9.1 Bank Statement as of 25th September 2023 –

The bank statement as of 25th September 2023 was confirmed accurate at £24,064.85.

10. Authorisations of expenses including salary:

10.1 £650.00 (salary September) Agreed.

10.2 £43.64 (room rent / phone) Agreed.

10.3 £69.00 (Launceston print, hymn sheets) Agreed.

10.4 £121.20 (Kompan, operational inspection). Agreed.

10.5 £342.00 (Western Web, upgrade / windows for laptop). Agreed.

10.6 £18.00 (Accounting) Agreed.

10.7 £8.00 (bank charges, September). Agreed.

Resolved That all expenses were authorised proposed 1st Cllr H. Budge, 2nd Cllr R. Hudson with all in favour to include an additional £28.00 Hall rental (July, September) not listed on the agenda.

11. To review monthly budget reconciliation:

11.1 sent to Councillors for information –

Cllr R. Randall confirmed that the bank charges were relatively new and were now listed in column “subscription / bank charges” and accounting costs were also new and listed in column “Audit / accountancy fees”.

Proposed and seconded 1st Cllr R. Randall, 2nd Cllr M. Stephens all in favour that the budget sheet was an accurate record.

12. To review monthly RAG:

12.1 RAG sheet sent to Councillors for information –

The clerk gave confirmation that she had been contacted by the representative at Bathpool regarding the defibrillator who confirmed the funds held by the Parish Council could be used to make a purchase elsewhere. Various defibrillator information and costs had been distributed to the Councillors prior to the meeting. A brief discussion was held.

Resolved That the clerk accepted the offer by Duchy Defibs to attend the next meeting with a defibrillator and information. Clerk would email to confirm.

Elan City still cannot be paid, clerk would continue to liaise with the bank to resolve this.

13. Report from Cornwall Council Ward Member Councillor A Parsons:

Sign & Date Chairman.....

Cllr A. Parsons confirmed he attended a full Council Meeting approximately two weeks ago. The issues were minimal. There was a motion supported by Cornwall Council to ensure improvements on the A388. There was also a big push for investment however this would have to go back to cabinet due to the finance required. Cornwall Council continued to drive to install a 20mph blanket speed limit in built up areas throughout the county. In relation to the budget the proposal was to continue to provide support to the most vulnerable but recognise the challenges. Cut backs with school transport was discussed alongside housing difficulties however Five Lanes had recently provided for a high level of local need.

14. To review details for North Hill Parish Council Cemetery:

Resolved That It was proposed by Cllr R. Randall, 2nd D. Daniels with all in favour to adopt the newly amended North Hill Parish Council Cemetery Regulations. The regulations would be reviewed every two years.

15. To discuss / resolve next steps due to the end of the contract with Kompan:

Resolved That the clerk would obtain three quotes for quarterly assessment of the play area and return to the November meeting.

16. Items for inclusion at the next meeting:

Resolved That quotes for the quarterly checking of the play area would be added to the next meeting. Defibrillator would also be added.

17. Date and time of the next meeting:

Monday 6th November 2023.

18. Close of business:

The meeting closed at 9.03pm.

Sign & Date Chairman.....